# Open-source and no-cost tools for collaboration

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# Why "no-cost"?

"Free" is a debated word in the open-source community. For the purposes of this presentation, "no-cost" means "you don't have to pay for it."



For more info, see the FOSS page on Wikipedia

# Suites and integrated packages

Google Apps, Zimbra, and the Atlassian suite



# Google Apps

- VRL: google.com/apps
- Proprietary
- No-cost
  - Paid plans are available, though not usually necessary for most uses
- Includes tools for email, groupware, collaboration, document sharing, and instant messaging



# Zimbra

- URL: <u>zimbra.com</u>
- Open-source
- No-cost
  - Hosting plans are offered by Zimbra and thirdparty companies like 01.com



# Zimbra

- Includes tools for email, groupware, collaboration, and document sharing
  - Documents cannot be edited simultaneously
- Purchased by Yahoo!



#### Atlassian

- URL: <u>atlassian.com</u>
- Open source
- No-cost for open-source firms and projects
  - You must apply for an open-source license
  - Application: <u>atlassian.com/software/views/</u> <u>opensource-license-request.jsp</u>



#### Atlassian

- Not a comprehensive groupware suite
  - Does not handle email or calendaring
- Handles issues tracking, project management, documentation/wiki, version control, code review, and continuous integration
- Issue tracking (JIRA) and documentation/wiki (Confluence) apps are perhaps most useful



# Chat, conferencing, and telephony



# Chat: Openfire

- VRL: igniterealtime.org/projects/openfire
- XMPP/Jabber provider
- IM gateways: AIM, Yahoo!, MSN, ICQ, etc.
- Supports group chats (chat rooms) and "broadcasting" to multiple users
- Secure and logged chatting



# Chat: Skype and IRC

- Skype
  - Text and voice chat, including international calling
  - Secure
- IRC
  - Not secure or logged
    - Logging requires a channel bot



## Telephony: Asterisk

- URL: <u>asterisk.org</u>
  - (Site runs on Drupal!)
- PBX, VoIP, and telephony application
- To take full advantage of Asterisk, you may need to purchase a Digium appliance and VoIP phones



# Other helpful apps and services



### Delicious

- URL: <u>delicious.com</u>
- Bookmark and link sharing
- Create link feeds for your website
- Send links to other users using the "for:username" tag



#### Remember the Milk

- VRL: <u>rememberthemilk.com</u>
- Tasks and reminder sharing
- Create company- or project-wide to-do lists and reminders
- Some syncing features require a Pro account
  - US\$25/year



# Doodle

- URL: <u>doodle.com</u>
- Schedule meetings quickly and with minimal hassle



#### Etherpad

- VRL: <u>etherpad.com</u>
- Document collaboration and sharing
- Changes are visible instantly
- Not secure
  - Paid version offers secured editing



# Four Kitchens' collaboration stack

How we collaborate both internally and with clients



### Atlassian tools

JIRA

- issue tracking and project management
- Confluence
  - documentation and document sharing

Crowd

single sign-on for all Atlassian products



### Document sharing

- Confluence
  - text documents such as proposals and how-to guides
- Google Apps
  - spreadsheets and presentation outlines



#### Zimbra groupware

- Handles email, calendaring, and a shared address book
- Hosting provided by 01.com



# Telephony, chat, and conferencing

- Asterisk PBX
  - Installed on Digium's Asterisk Appliance
- Openfire
  - Jabber, Gchat, AIM, MSN, Yahoo!
- Skype
  - Text and international conferencing



# Minimizing maintenance

- Running one's own software requires significant effort
  - Stable web host
  - Software upgrades, patches, and maintenance
- Paying for software support or hosting is sometimes more cost-effective than doing it yourself



#### What we maintain

- Atlassian suite: JIRA, Confluence, and Crowd
  - Issue tracking, project management, documentation, document sharing, and singlesign on
- Openfire
  - XMPP/Jabber chat and AIM, MSN, and Yahoo! gateways



#### What we don't maintain

- Zimbra
  - Email, calendaring, and shared address book
- Google Apps
- Asterisk sort of
  - Hardware is installed on-site
  - We also have a support plan through Digium



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